

BOOKING FORM - BARRY MASONIC HALL

- I / we wish to book the Barry Masonic Hall, on the date(s) and time(s) listed below and enclose the relevant fees. (If cheque make payable to "Barry Masonic Hall Trust Company Limited")
- I / we agree to abide by the terms and conditions of Hire drawn up by the Board of Directors of Barry Masonic Hall and read by me / us.

Full Name of Organisation / Individual _____

Address _____

E-mail address: _____ Telephone: _____

Date(s) when Hall required: _____

Purpose of Hiring / Nature of function: _____

Approximate numbers to attend. **(This number must not exceed 140)** _____

If a third-party entertainment is to be used, please confirm that that person is covered for public liability and third-party insurance. _____ Yes/No. **(If No, the booking may be refused).**

Please tick services required.

- 1. Daytime Booking 9 a.m. - 1.00 p.m. or 1.00 p.m. - 5.00 p.m. (Non-Catering):** I/ we enclose a Booking Fee of **£75** (£25 of which is a deposit to be refunded subject to the conditions of hire).
- 2. Evening Booking (Non-Catering):** I/we enclose a Booking Fee of **£200** (£40 of which is a deposit to be refunded subject to the conditions of hire).
- 3. Booking with Catering Provided:** I/we enclose a Booking Fee of **£100** (£25 of which is a deposit to be refunded subject to the conditions of hire).
- 4. Other** – Please look to discuss with Catering Manager individual requirements
- 5. Bar Services** – please look to discuss with Catering Manager

Please complete this form and return it to:

CATERING MANAGER, MASONIC HALL, BROAD STREET, BARRY CF62 7AT

or, by email to: richie.masonichall@gmail.com

BMHT Booking Reference Number